

**SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
High School Board Room  
August 13, 2007  
7:30 p.m.  
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF JULY 16, 2007.

III. VISITORS

**Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

**Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.**

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Student/Staff Activities*

**High School..... Mrs. Siegfried**

**Middle School..... Mrs. Turner**

**Elementary Schools ..... Mrs. Farris**

- B. *Mini-Grants*

**The Administration recommends approving the revised 2007-2008 mini-grants.  
(V, B)**

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

**\*The Administration recommends approval of the bills to be paid as of  
August 13, 2007 (VI, A)**

- B. *Employee Wellness*

**The Administration will provide a brief summary of the District's efforts to promote employee wellness during the 2006-2007 year and the plans to implement Highmark Blue Shield's Lifestyle Returns Steps Program this year. The Administration will also offer some suggestions to encourage employee participation in Highmark's program which provides insurance premium discounts relative to the level of participation. (VI, B)**

## VII. SUPPORT SERVICES

### A. *Primary Student Transportation Program*

**The Administration requests approval for the primary student transportation program for the 2007-2008 school year in accordance with 22 PA Code 23.4 et.al. Documentation includes the following:**

- **Bus routes**
- **Bus stop listing**
- **Student alpha roster**
- **Vehicle listing for Laidlaw Transit**
- **Laidlaw driver listing and required certifications**

**Individual contracted carrier contracts for specialized transportation will be submitted for Board approval as the contracts are completed.**

**The Administration requests authority to make such adjustments throughout the year to routes, student or vehicle assignments or to bus stops as necessary to accommodate changes in student school or program assignment, residence changes, system improvements, safety concerns or system efficiency.**

### B. *Lunch Price Increase*

**The Administration recommends a 10% increase in lunch and a la carte prices for the 2007-2008 school year as attached. This would result in lunch prices of \$2.20 at the elementary schools and \$2.45 at the middle and high schools. (VII, B)**

## VIII. PERSONNEL

### A. *Certificated Staff*

#### 1. *Resignation*

\*The Administration recommends accepting the resignation of the following staff:

Laura Atwater, Gifted Teacher, High School, effective August 27, 2007.

Ryan Cron, Emotional Support Teacher, High School, effective July 26, 2007.

Samuel Hafner, Language Arts, Middle School, effective August 27, 2007.

#### 2. *Appointment*

**The Administration recommends approval of the following staff: (VIII, A-2)**

**Erin Bromfield, whom the District has hired as a mathematics teacher beginning with the 2007-2008 school year, for the Summer Math Lab program at the High School, effective June 18, 2007, at the hourly rate of \$31.87.**

**Danielle Fusacchia, Extended Term (Category D) Substitute Special Education Teacher, Lower Milford Elementary School, at the daily equivalent of Bachelor's Step 1, an annual salary of \$40,580 (pending receipt of required documentation). Ms. Fusacchia will fill the position created with the childrearing leave of Jessica Kohler.**

**Kim Lysakowski, Instructional Support Teacher, Hopewell Elementary School, at Master's +15, Step 15, an annual salary of \$76,670 (pending receipt of required documentation). Ms. Lysakowski will fill the .5 position created with the transfer of Roni Barna to Liberty Bell Elementary and the new 2007-2008 .5 budgeted position.**

**Megan Tucker, .75 Music Teacher, Lower Milford Elementary School, at .75 of Bachelor's +15, Step 9, an annual salary of \$36,501.75 (pending receipt of required documentation). Ms. Tucker will fill the position created with the change of status/transfer of Carol Yale.**

**Julia Vogl, Learning Support Teacher, Hopewell Elementary School, at Bachelor's, Step 1, an annual salary of \$40,580 (pending receipt of required documentation). This is a new 2007-2008 budgeted position.**

3. *Change of Status*

**The Administration recommends the approval of the change of status for the following staff: (VIII, A-3)**

**Carol Yale, from .75 Music Teacher, Lower Milford Elementary School to 1.0 Music Teacher, Liberty Bell Elementary, at Masters, Step 6, an annual salary of \$51,830. This change in status will fill the vacancy created with the resignation of Holly DeVivo.**

4. *Substitute Teachers*

\*The Administration recommends approval of the following substitute teachers: (VIII, A-4)

Danielle DeAngelo, Elementary

5. *Student Teachers*

\*The Administration recommends approval of the following student teacher placements from DeSales University: (VIII, A-5)

Lisa Dex, Elementary, with *Susan Smeltzer* and *Bethene Graf* at Lower Milford Elementary School from September 5, 2007 through December 7, 2007.

6. *Increment Request*

\*The administration recommends the approval of the following salary step adjustment for the following staff, effective September 1, 2007:

Matthew Greenawald, Bachelor's +30 to Master's

Devon Hagy, Master's to Master's +15

Sara Hovis, Bachelor's to Bachelor's + 15

Tara McGinniss, Bachelor's +15 to Master's

Joy Rice, Master's to Master's +30

Adrienne Searfoss, Master's to Master's +15

Carol Yale, Bachelor's +30 to Master's

7. *Correction*

The Administration recommends the correction of the salary of Matthew Cooper, Social Studies Teacher, High School, from B+30, Step 11 (\$52,748 per year), to Master's +30, Step 11 (\$57,742 per year) based on the receipt of required documentation.

B. *Noncertificated Staff*

1. *Unpaid Leave*

\*The Administration recommends approval of unpaid leave of absence for the following staff:

Ellen Gehris, Part-time Cafeteria worker, Middle School, on Friday, September 14, 2007 through Wednesday, September 26, 2007.

2. *Resignations*

\*The Administration recommends accepting the resignation of the following staff:

Raymond Hanks, Seasonal Custodian, effective June 19, 2007.

Becky Davis, Instructional Assistant, Lower Milford Elementary School, effective July 20, 2007.

Elizabeth Snyder, Instructional Assistant, Hopewell Elementary School, effective July 19, 2007.

3. *Change of Status*

Ellen Beidelman, from 3-hour Instructional Assistant to 7-hour Instructional Assistant, Lower Milford Elementary School, at an hourly rate per policy effective for the 2007-2008 school year.

4. *Appointments*

\*The Administration recommends approval of the appointment of the following staff: (VIII, B-4)

Kimberly Adamczyk, 3 ½ hour part-time Cafeteria worker, Hopewell Elementary School, at an hourly rate per policy effective for the 2007-2008 school year (pending receipt of required documentation). Ms. Adamczyk will fill the vacant position created with the transfer of Lisa Annunziato to the Middle School.

Danielle DeAngelo, 7 hour Instructional Assistant, Hopewell Elementary School, at an hourly rate per policy effective for the 2007-2008 school year. This is a new 2007-2008 budgeted position.

William Dorney, Custodian, Hopewell Elementary School, at an hourly rate per policy effective for the 2007-2008 school year, effective August 14, 2007. Mr. Dorney will fill the position created with the resignation of Lori Kram.

Manal Haddad, 6 hour Instructional Assistant, Liberty Bell Elementary School, at an hourly rate per policy effective for the 2007-2008 school year (pending receipt of required documentation). Ms. Haddad will fill the position created with the reassignment of Marla Moyer.

Sarah Kuti, Instructional Assistant, at an hourly rate per policy effective for the 2007-2008 school year. Ms Kuti will fill the position created with the change of status of Julie Vogl.

Victoria McCue, Substitute Instructional Assistant, effective August 1, 2007 at an hourly rate per policy effective for the 2007-2008 school year.

Beth Roba, 7 hour Instructional Assistant, Hopewell Elementary School, at an hourly rate per policy effective for the 2007-2008 school year (pending receipt of required documentation). This position required for a special needs student.

Diane Vardaro, Assistant Kitchen Manager, Liberty Bell Elementary School, at an hourly rate per policy effective for the 2007-2008 school year. Ms. Vardaro will fill the position created with the transfer of Barbara Reinhart to Lower Milford Elementary School.

C. *Extra-Compensatory Positions*

1. *Appointment*

\*The Administration recommends approval of the appointment of the following coaches for the 2007-2008 school year: (VIII, C-1)

Angela Gregory                      Assistant Girls' Volleyball

2. *Volunteers*

\*The Administration recommends approval of the appointment of the following volunteer coaches for the 2007-2008 school year. (VIII, C-2)

Matthew Daley                      Football, High School

<u>Donald West, Sr.</u>	Girls' Volleyball, High School
<u>Stanley Sroka</u>	Football, Middle School

IX. REPORTS

A. **Committee Reports**

The minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting of June 18, 2007 are included in the Board materials. (IX, A)

B. **Superintendent's Report... Mr. Liberati**

C. **Facilities Report... Mr. Liberati**

X. OLD BUSINESS

XI. NEW BUSINESS

XII. OTHER BUSINESS

A. ***PowerSchool Stipend***

**The Administration recommends the extension of a temporary increase in compensation for Melody Davis during the period she is responsible for the continued coordination of the PowerSchool Student Information System on a District-wide basis. During the period from July 1, 2007 to July 1, 2008, Mrs. Davis will be compensated at her regular salary plus a temporary stipend of \$6,000 per year, pro-rated for whatever period of time she fulfills this duty. This period may end at such time as responsibility for this District-wide initiative is assumed by other parties.**

B. ***2007-2010 Support Services Groups' Wage and Benefit Policies***

**The Administration recommends the approval of the redacted 2007-2010 Wage and Benefit Policies: Cafeteria Employees; Computer Technicians; Custodians, Maintenance and Cleaning Persons; Head Custodians and Maintenance Supervisors; Health Paraprofessionals; Special Education and Instructional Assistants; Secretarial Employees; and Special Education Support and a general increase of 3.9% to be administered effective July 1, 2007. (XII, B)**

XIII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIV. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIV, A)

B. Graduate Study Pre-Approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIV, B)

XV. VISITORS' COMMENTS

XVI. EXECUTIVE SESSION

XVII. OPEN SESSION

XVIII. ADJOURNMENT